



DEPARTMENT OF THE NAVY

NAVAL POSTGRADUATE SCHOOL
1 UNIVERSITY CIR
MONTEREY CA 93943-5000

IN REPLY REFER TO:

Canc frp: 30 SEP 07
NAVPGSCOLNOTE 5512
Code 261
23 Jan 07

NAVPGSCOL NOTICE 5512

From: President, Naval Postgraduate School

Subj: DISPLAY OF IDENTIFICATION CARDS AND VISITOR BADGES WHILE
ONBOARD NAVAL POSTGRADUATE SCHOOL

Ref: (a) Homeland Security Presidential Directive/HSPD-12 of
27 Aug 04
(b) SECNAVINST 5510.30A
(c) SECNAVINST 5510.36
(d) NAVPGSCOLINST 5510.1E

1. Purpose. To promulgate guidance for displaying identification cards or visitor badges within academic spaces at the Naval Postgraduate School.

2. Cancellation. 30 September 2007. The information in this notice will be incorporated into the next revision of NAVPGSCOLINST 5510.1 and 5510.2 series.

3. Background. Reference (a) requires identification cards for federal employees and contractors be conspicuously displayed within federal buildings. References (b) through (d) require that security measures and methods be in place to preclude unauthorized access to classified information and/or controlled unclassified information (CUI) at NPS.

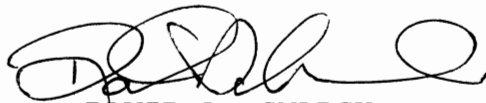
4. Action. Effective 19 February 2007, all NPS assigned personnel and visitors will wear their DOD-issued Common Access Cards (CAC), Defense Biometric Identification System (DBIDS) Cards, or visitor badges in all academic buildings and designated sections of Herrmann Hall which include the Mezzanine, offices of the Dean of Students, offices of the Dean of the School of International Graduate Studies (SIGS) and offices of the Assistant Dean of SIGS for International Affairs.

a. The Security Manager's office will issue badge holders and clips for personnel with CAC and DBIDS cards. Visitor badges will be issued by the Security Manager's Office.

(1) Departments anticipating U.S. visitors without a DOD CAC will notify the Command Security Manager's Office a minimum of 48 hours in advance to allow for preparation of a visitor's badge.

(2) Visitor badges for foreign national visitors will be issued when the Foreign National Visitor Request has been approved. Reference (d) provides procedures on approval for foreign national visitors to NPS.

(3) Visitor badges will be issued for the period of visit only.

A handwritten signature in black ink, appearing to read 'D. Smarsh', with a large, stylized loop at the end.

DAVID A. SMARSH
Chief of Staff